

CHECK LIST FOR APPLICANTS REQUESTING UTILITY PERMITS ON NON-ACCESS CONTROLLED HIGHWAYS

1. Fill in the form completely, as the representative of the utility or municipality you sign on the owners line, Route, Mile Post, purpose be specific: 1000' of direct bury fiber optics or aerial cable TV crossing.
2. Attach current insurance certification; be sure it is in effect at time of permit request.
3. Attach an installation drawing that indicates the following; ADOT R/W with distance to the utility, distance to site from mile post, installation detail such as depth of bury or height of aerial lines.
4. Traffic Control Plan, prepared by a professional barricade and light company.
5. Environmental Clearance study or letter depending on extent of disturbance.
6. On Non-Access Controlled routes all utilities are allowed using the Utility Manual as a guide.
7. General requirements:
 - No open cut trench unless there is a programmed ADOT construction project scheduled within 18 months.
 - If open cut trench is allowed slurry backfill shall be placed up to the bottom of the AC.
 - Open cut trench AC replacement as per the Utility Manual.
 - Bore pits a minimum of 30 foot from the shoulder stripe or place temporary concrete barrier as per Standard drawings.
 - All crossings, aerial must include installation drawing indicating height of lines, underground shall have sleeves (ADOT does not establish requirements for type of sleeve material only that they be fluid tight and are lower at one end and the sleeve extends beyond the roadway prism or toe of slope.
 - All underground utilities shall have a depth of bury of 48" or greater, especially gas lines depth of bury is determined by PSI.
 - ADOT does not have separation requirements, water/sewer or gas/electric, utility companies have to abide by industry standards.
 - Plans should have a trench detail if depth of bury is greater than 48".